



CITY OF LONG BEACH

DEPARTMENT OF COMMUNITY DEVELOPMENT



WORKFORCE DEVELOPMENT BUREAU

3447 ATLANTIC AVENUE • LONG BEACH, CALIFORNIA 90807 • (562) 570-3654 • FAX (562) 570-3657 • TTY (562) 570-3760

October 20, 2006

Re: **REQUEST FOR PROPOSALS – MANAGEMENT AND TRACKING SOLUTIONS**

Dear Potential Bidder:

The City of Long Beach Workforce Development Bureau (Bureau) is soliciting proposals from qualified vendors to deliver integrated technology solutions for managing, tracking and reporting Bureau job seeker and employer services.

Proposals are solicited that demonstrate proven product and service capabilities compatible with the Bureau's job seeker and business customer needs. The Bureau will select a vendor whose products and services have a demonstrated track record, are reliable, efficient, sustainable, easily implemented, supported by reliable technical support, and demonstrate return-on-investment.

End-users of the technology will include Bureau management and staff, workforce development partners, job seekers, community based organizations and employer human resource customers.

Proposals are available on-line and may be downloaded at www.longbeachworkforce.org beginning October 20. Questions regarding this RFP should be directed to the same web site.

The deadline for submission of proposals is 4:00 p.m. on Friday, November 17, 2006.

The successful applicant will be one that satisfies all requirements outlined in the RFP application packet and which demonstrate the applicant's experience and capability in providing the requested services, and follow-specific directions for submittal.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bryan S. Rogers".

BRYAN S. ROGERS
Manager